



## HEALTH & SAFETY STATEMENT

To ensure, so far as is reasonably practicable, the health, safety and welfare of our Employees while they are at work and of others who may be affected by our undertakings, and to comply with all the relevant legislation.

To ensure the principles of health and safety are clearly understood throughout Wells Services (Norfolk) Ltd, we will be committed to:

- ensuring that there are arrangements put into place for the effective planning, development and review of this health and safety policy;
- ensuring that appropriate systems are developed and maintained for the effective communication of health and safety matters throughout the Company;
- protecting the safety and health of all Employees of the Company by preventing work-related injuries, ill health, disease and incidents;
- complying with relevant health and safety laws and regulations, voluntary programmes, collective agreements on health and safety and other requirements to which the Company subscribes;
- ensuring that Employees and their representatives are consulted and encouraged to participate actively in all elements of the occupational health and safety management system;
- continually improving the performance of the Health and Safety Management System;
- provide the necessary information, instruction and training to Employees and others, including temporary Employees to ensure their competence with respect to health and safety;
- devote the necessary resources in the form of finance, equipment, personnel and time to ensure the health and safety of Employees. Expert help will be sought where the necessary skills are not available within the Company;
- liaise and work with all necessary persons to ensure health and safety, and will also ensure that adequate arrangements are also in place for ensuring the health and safety of visitors.

We will take all reasonable steps to implement, monitor and maintain safe plant, substances, equipment, working environments and working practices within Company. We will continuously improve our management systems, in order to protect Employees and others from risks to their health, safety and welfare whilst engaged in work related activities of the Company.

Signature: .....

Date: 13.06.2018.....

Name: Mr Scott Wells

# Wells Services (Norfolk) Limited

## Quality Policy Statement

- We will comply with all applicable laws and regulations which affect our business activities.
- Follow a concept of continual improvements and make best use of our resources.
- Communicate performance against our ISO 9001:2008 management system objectives to our employees and other interested parties.
- Take due care to ensure that our work processes are safe for employees, visitors and others who visit our site.
- Work closely with our customers to establish the highest standards and give them confidence in our ability to provide a quality service.
- Follow our industry codes of practice.
- Conduct our business in a fair and ethical manner.
- The Managing Director is committed to carrying out the requirements of our management system, which will help us to meet the needs and satisfaction of our customers.
- They will ensure that our system is regularly reviewed to reflect our business activities.

Signed:



Managing Director

Date: 13.06.2018

## Wells Services (Norfolk) Limited

### Environmental Policy Statement

- We are committed to reducing the impact of our activities on the environment both within our office and our works processes where practicable, and have implemented a management system to continuously improve our environmental performance and sustain compliance to the Environmental Management Standard ISO 14001:2004.
- Our policy sets out our overall intentions and directions related to environmental performance and it is endorsed by the Managing Director.
- In order to meet this commitment we will ensure that our policy provides us with a framework for setting and reviewing our objectives to reduce the environmental aspects of our services.
- We ensure compliance with all applicable environmental legislation and regulations and prevention of pollution.
- The policy will be communicated to our employees and be available for other interested parties including the public.
- It will be appropriate to the nature and scale of our business activities and the Environmental Representative will implement and maintain the documented system.
- The Managing Director will allocate resources needed to enable us to meet our environmental objectives and targets.

Signed



Managing Director

Date 13.06.2018